

Dear Applicant,

Community Action of Southern Indiana, the ESG-CV HUB for the IHCD rental assistance.

To complete your rental assistance application, we will need to complete an inspection to meet the Indiana Habitability Standards (this document has been emailed to you and will need to be completed by you or your landlord). Due to the Covid-19 pandemic; the State has approved the HUB to do virtual inspections. To complete this inspection I will need from you some pictures and during our phone call inspection I will listen to make sure the smoke detectors are in working condition.

Please email the photos, the Indiana Habitability Standards and this signed completed form to:
mwarren@casi1.org

Pictures Needed: submit a copy of your photo I.D. along with the following;

- Outside of the home (must include the front door)
- Living Room
- Kitchen
- Smoke detectors
Bathroom

Questions:

- Does each resident of the home have a sleeping space? YES _____ NO _____
- Does the heating and cooling work? YES _____ NO _____
- Does every room have a vent and/or window? YES _____ NO _____
- Does your shower and toilet work? YES _____ NO _____
- Do you have any property concerns that the landlord hasn't addressed?

What days/times from Monday-Thursday 10am-1pm may we call you to verify smoke detectors work?

Phone number: _____

*** (List time beside best available day)

Mon _____ Tues _____ Wed _____ Thurs. _____

CERTIFICATION STATEMENT

I certify that I have evaluated the property located at the address below to the best of my ability and find the following:

_____ The property meets all of the above standards. _____ The property does not meet all of the above standards.

Therefore, I make the following determination: _____ The property is approved. _____ The property is not approved.

Case Name _____

Street Address _____

Apartment # City State Zip

Evaluator's Signature: _____ Date: _____

Please Print. Name: _____

This inspection is reviewed and submitted as a part of the rent reasonableness determination. Initial _____